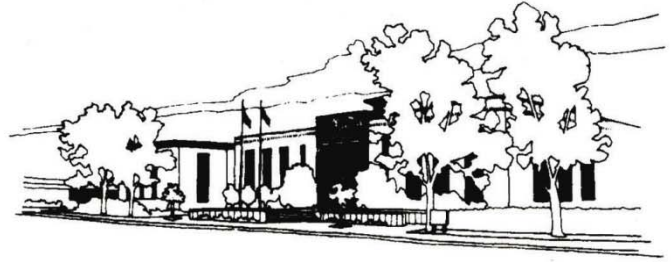


## City of San Leandro

Civic Center, 835 E. 14th Street  
San Leandro, California 94577  
[www.sanleandro.org](http://www.sanleandro.org)



March 20, 2013

Sent by email to [SRLee@waterboards.ca.gov](mailto:SRLee@waterboards.ca.gov)

Shin-Roei Lee, Chief  
Watershed Management Division  
California Regional Water Quality Control Board  
San Francisco Bay Region  
1515 Clay Street, Suite 1400  
Oakland, CA 94621

**RE: Notice of Deficiency Pursuant to Provision C.2.d. of Water Board Order No. R2-2009-0074,  
Municipal Regional Stormwater NPDES Permit**

Dear Ms. Lee:

This letter serves as the City's response to the Notice of Deficiency letter dated January 11, 2013, pursuant to Provision C.2.d. of Water Board Order No. R2-2009-0074.

First, the City of San Leandro would like to thank Ms. Lee. for the thorough review and notification letter allowing us to more easily make the necessary changes to our procedures. We apologize for the reporting error, however we believe that we have met the intent of the provisions through our Standard Operating Procedures (SOP) for stormwater pump stations, but failed to properly convey the information to the Water Board.

The City did take a D.O. reading as reported on June 29, 2012 and another on September 12, 2012. Both were well above the 3 mg/l minimum concentration. The City performs bi-weekly inspections of the lift stations. At each inspection, the well covers are removed and the wells are checked for; debris, odor, and slicks indicating the presence of oils. The wells are also skimmed to remove any visual floating debris. In addition, City staff drained, entered and cleaned the wet wells on October, 19, 2011 and September 25, 2012.

Stephen H. Cassidy, Mayor

City Council:

Pauline Russo Cutter  
Jim Prola

Michael J. Gregory  
Ursula Reed

Benny Lee  
Diana M. Souza



Upon review of the SOP used to comply with Provision C.2.d - Stormwater Pump Stations, we have identified and addressed a couple of issues in the reporting and maintenance of our records to avoid any further reporting concerns.

The first identified issue is where we keep our records. The logs, including D.O. monitoring and cleaning tasks are hand written and kept in the stations themselves. This practice has led to some confusion when conveying the information to the person responsible for reporting. The second issue is scheduling based. The tasks were placed in the written SOP as clean and report in winter, and check D.O. twice in summer and fall, leading to samples taken on fringe dates.

To remedy both issues stated above; the City has entered the specific language of the MRP Provision C.2.d in our Computer Maintenance Management System (CMMS). The system will generate work orders four times a year within the required dates. Also, the CMMS has data collection and historical recordkeeping built in, enabling us to have easily available figures for reporting, and complete historical data to identify changes over a long duration.

In closing, the City of San Leandro will, from this point forward, be in full compliance with Provision C.2.d. and our record keeping will allow us to report the proper information to the Water Board.

Sincerely,

*Dean Wilson*

Dean Wilson, Manager  
City of San Leandro Water Pollution Control Division

Cc: Chris Zapata, City Manager  
Debbie Pollart, Public Works Director